

# User Guide



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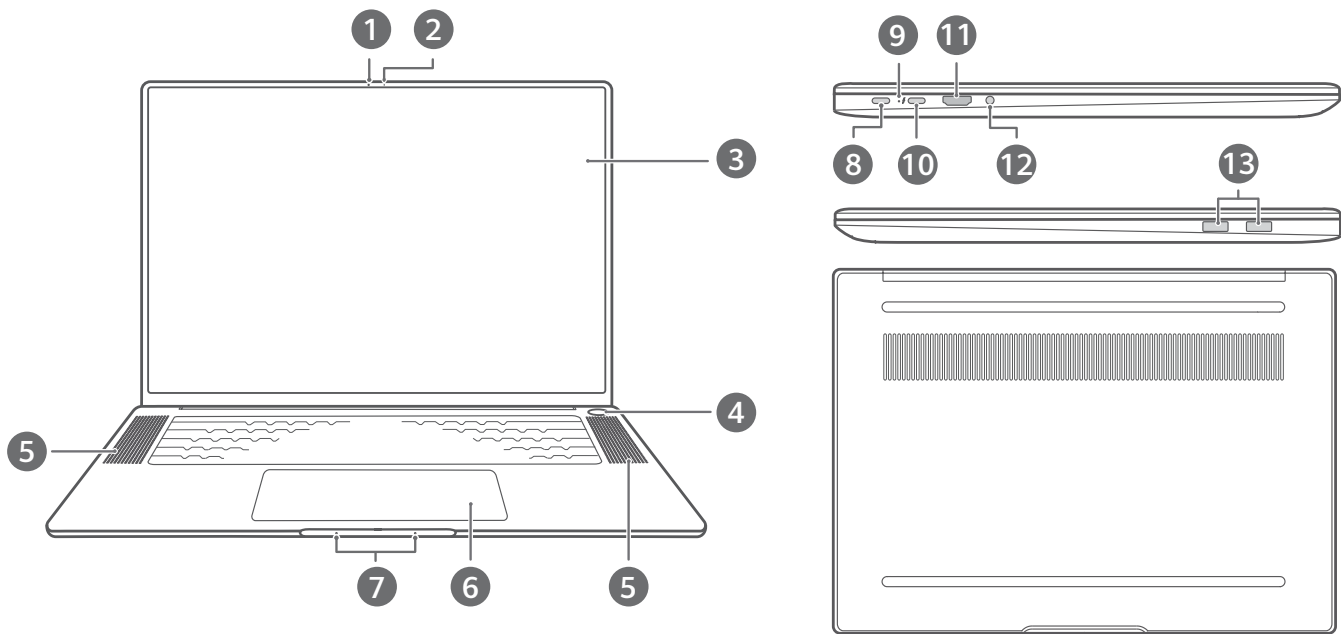
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# Get to know your computer

## Appearance



1	<b>Camera</b> Can be used to take photos or make video chats.
2	<b>Camera indicator</b> Indicates the camera's status. Lights up steady white when the camera is active.
3	<b>Display</b> Displays the computer desktop.
4	<b>Fingerprint power button</b> After enrolling a fingerprint, simply press the power button with the enrolled finger to power on and unlock the computer without having to enter a password.
5	<b>Speaker</b> The speakers output sound.

6	<p><b>Touchpad</b></p> <ul style="list-style-type: none"> <li>• Provides similar functionality to a mouse. A convenient way to control the computer.</li> <li>• Tap the NFC detection area on some Huawei phones against the Huawei Share sensor to use Huawei Share.</li> </ul> <p>Huawei Share sensor is located approximately in the center of the touchpad. It is not externally visible.</p> 
7	<p><b>Microphone</b></p> <p>Use the microphone to conduct video meetings, voice calls, or make audio recordings.</p>
8	<p><b>USB-C (USB 3.2 Gen 1) port</b></p> <ul style="list-style-type: none"> <li>• Connects the power adapter to charge the computer.</li> <li>• Connects external displays such as monitors and projectors via a docking station.</li> <li>• Connects to mobile phones, USB drives, and other external devices to transfer data.</li> </ul>
9	<p><b>Charging indicator</b></p> <p>Indicates the battery's charge status when charging:</p> <ul style="list-style-type: none"> <li>• Blinks white when charging.</li> <li>• Steady white when the computer is fully charged and stops charging.</li> </ul>
10	<p><b>Thunderbolt™ 4 port</b></p> <ul style="list-style-type: none"> <li>• Connects to Thunderbolt external storage devices for faster data transfers.</li> <li>• Connects the power adapter to charge the computer.</li> <li>• Connects external displays such as monitors and projectors via a docking station.</li> </ul>
11	<p><b>HDMI port</b></p> <p>A high-definition multimedia port. Connects to external displays.</p>
12	<p><b>Headset jack</b></p> <p>Connects to a headset.</p>

**13 USB-A (USB 3.2 Gen 1) port**








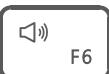




Connects to mobile phones, USB drives, and other external devices to transfer data.

## Keyboard

 Keyboard keys may vary depending on your device model.

### Shortcut keys

The F keys, such as F1 and F2, are used as shortcut keys (hotkeys) by default to allow you to easily perform common actions.

	Decrease screen brightness.
	Increase screen brightness.
	Enable, disable, or adjust the brightness of the keyboard backlight.  If there is no  icon on the key, the keyboard does not have a backlight.
	Mute or unmute.
	Decrease the volume.
	Increase the volume.
	Enable or disable the microphone.
	Switch projection mode.
	Enable or disable Wi-Fi.
	Open HUAWEI PC Manager.

### Switching between shortcut and function key modes


In function key mode, the F keys have different functions depending on the software that is running.

To use the F keys as function keys, you can:

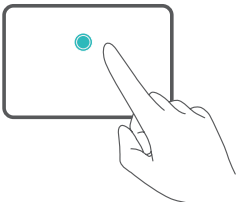
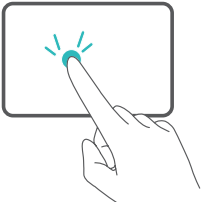
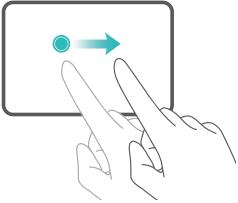
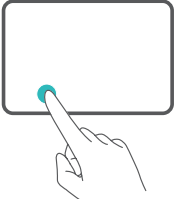
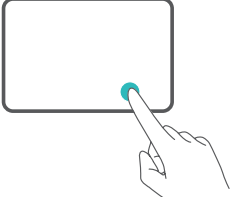
- Press the Fn key and the indicator will light up. The F keys will then work as function keys. To return to shortcut key (hotkey) mode, press the Fn key then the indicator will turn off.
- To make the F keys work as function keys by default, open HUAWEI PC Manager and go to **Settings > System Settings** to enable Function key priority. To switch back to hotkey mode, enable Hotkey priority.

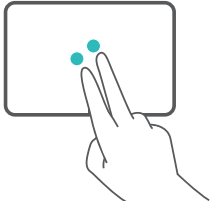
## Touchpad

The touchpad provides similar functionality to a mouse and is a convenient way to control the computer.

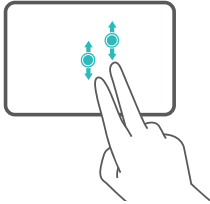
 Not all gestures are available in all apps.

### Common touchpad gestures

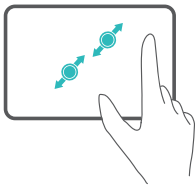
	<b>Tap with one finger:</b> Left-click.
	<b>Tap twice with one finger:</b> Double-click.
	<b>Slide with one finger:</b> Move the cursor.
	<b>Press the left touchpad button:</b> Left-click.
	<b>Press the right touchpad button:</b> Right-click.



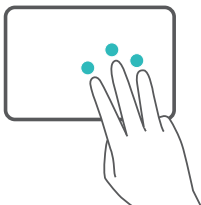
**Tap with two fingers:** Right-click.



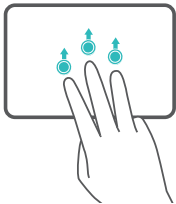
**Slide up or down with two fingers:** Scroll up or down.



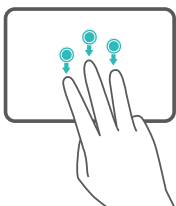
**Pinch in or stretch out with two fingers:** Zoom in or out.



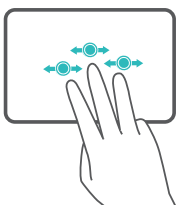
**Tap with three fingers:** Open search.



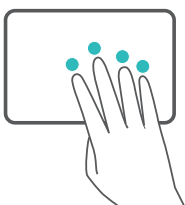
**Slide up with three fingers:** See all open windows.



**Slide down with three fingers:** Show the desktop.







**Slide left or right with three fingers:** Switch between open windows.



**Tap with four fingers:** Open notification center and calendar.

## Modify touchpad settings

You can modify touchpad settings to suit your own preferences.

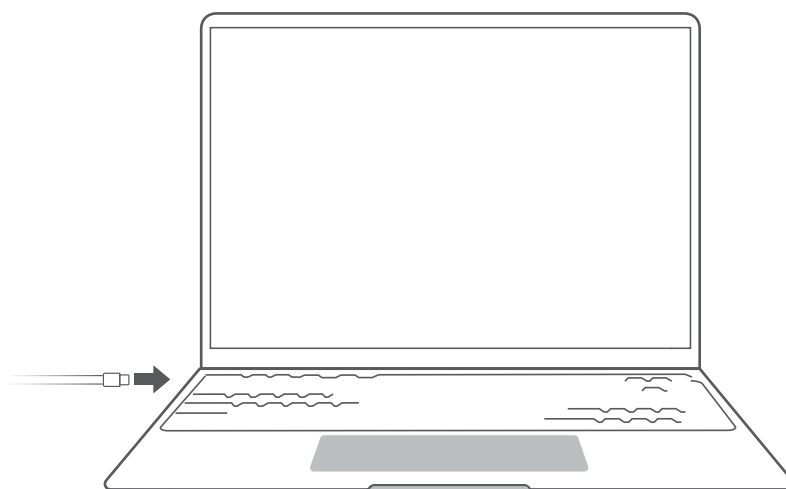
- 1 Click  >  to open Settings.
- 2 On the Settings screen, click  , then click  to:
  - Enable or disable the touchpad.
  - Automatically enable or disable the touchpad when a mouse is connected.
  - Change the touchpad scroll direction.
  - Configure touchpad gestures.

## Charging the computer

The computer will display a prompt when the battery is running low. If you see this prompt, charge your computer as soon as possible or it will affect your normal use.

### Charging the computer with a power adapter

The computer features a non-removable rechargeable battery. Connect the power adapter and charging cable to charge the computer. The battery charges more quickly when the computer is powered off or in Sleep mode.



### Safety information



- Charge the computer at room temperature in a well-ventilated, shaded area. Charging the computer in hot environments may damage the internal components.
- Charging duration may vary based on the ambient temperature and battery use.
- It is normal for the computer to become warm after prolonged use or charging. If it becomes hot to the touch, disable non-essential features and disconnect the charger.
- The battery is subject to wear over time. If the computer's standby time appears to have fallen, do not attempt to replace the battery by yourself. Instead, take the computer and proof of purchase to an authorized Huawei Customer Service Center for assistance.


### Battery status



The battery status is indicated by the battery icon in the taskbar.

: Indicates that the charger is connected. Click  to view the estimated charging time.

: Indicates that the charger is not connected. Click  to view the battery percentage and battery time.

 The charging time and remaining battery life displayed are estimated by the operating system. The actual time may vary.

### **Method for entering low power consumption mode**



When the battery level falls to below 90%, plug in the power adapter to charge the computer. Once the computer is fully charged, power off the computer, and charge it for one more hour. Do not unplug the power adapter while charging.


# Start the computer

## Powering on and off


When powering on the computer for the first time, connect the power adapter, and the computer will power on automatically. The computer will enter the startup screen shortly after the screen lights up.

When the computer is powered off, press the Power button until the screen or keyboard lights up to power on or wake the computer.

When using the computer, click  >  to sleep, shut down, or restart the computer.


 Press and hold the power button for approximately 10 seconds to force shutdown the computer. Force shutdowns may cause unsaved data to be lost. Use with caution.

## Highlighted features

Click  at the bottom of the desktop to open **HUAWEI PC Manager** and click **Tips** to get more features such as Huawei Share.



# F10 factory reset (not available in some regions)


The computer's built-in F10 factory reset feature can quickly restore your computer to its initial or factory state.

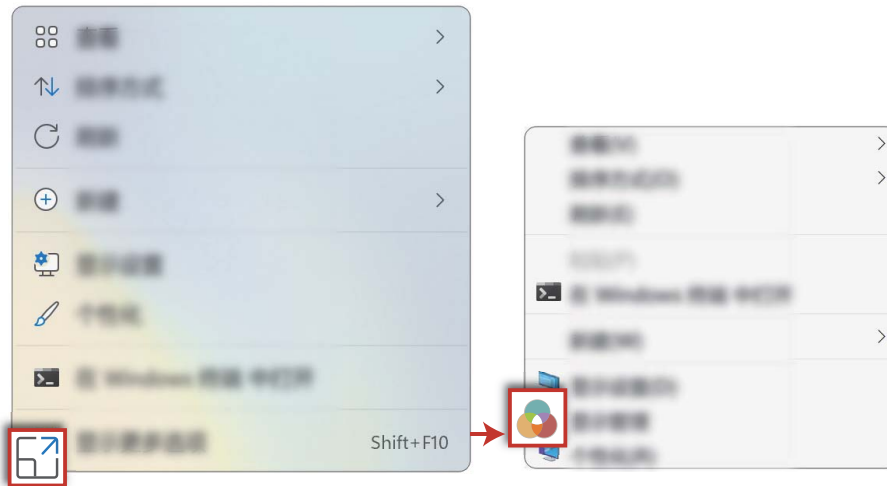
-  • All data on the C drive will be deleted during a factory reset. Make sure to back up your data before proceeding.
  - This feature is not available in some countries and regions.
- 1** Connect the computer to the power adapter. Then, press the Power button, and press F10 for multiple times constantly or hold F10 to access the restore screen.
  - 2** Follow the instructions to perform a factory reset.

# Eye Comfort mode

Enable Eye Comfort mode when using the computer for prolonged periods to prevent eye strain and fatigue.

Right-click any empty space on the desktop, click  >  , and enable Eye Comfort.


 The screen will have a slightly yellow hue when Eye Comfort mode is enabled.



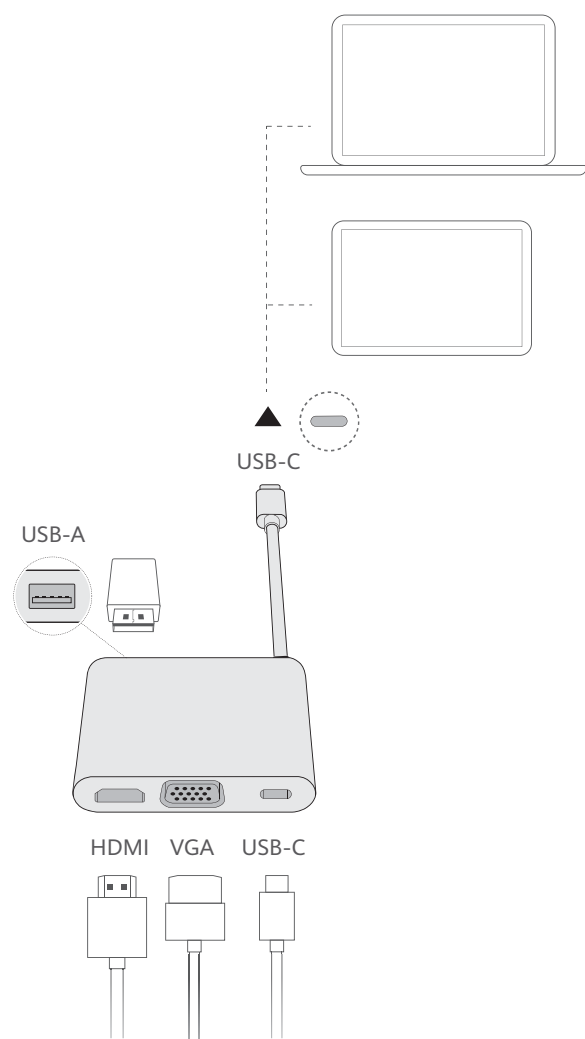
# Accessories and extensions

## MateDock (optional)

Use the MateDock to connect your computer to external devices such as projectors, TVs, and USB drives.

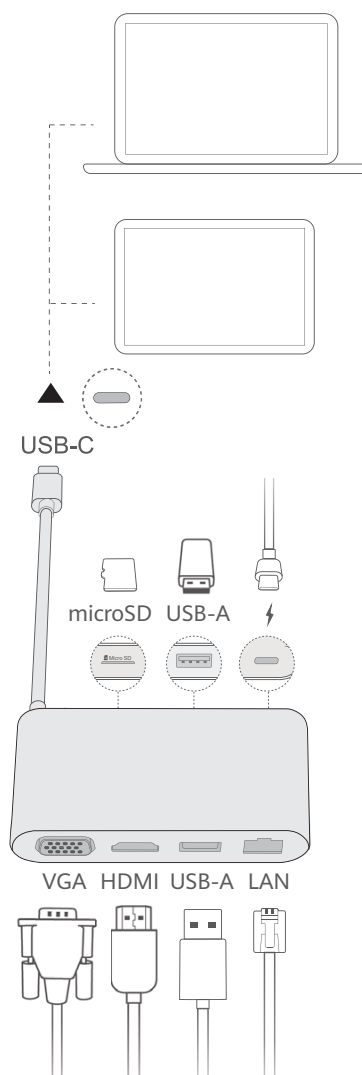
 The MateDock is an optional accessory and is sold separately.

### Getting to know HUAWEI MateDock 2



USB-C cable	Connects to the USB-C port on the computer.
USB-A port	Connects to USB devices, such as a USB mouse, keyboard, USB drive, or network adapter.
HDMI port	Connects to HDMI displays, such as a TV.
VGA port	Connects to VGA displays, such as a monitor.
USB-C port	Connects to USB-C devices.

## Getting to know HUAWEI MateDock 3

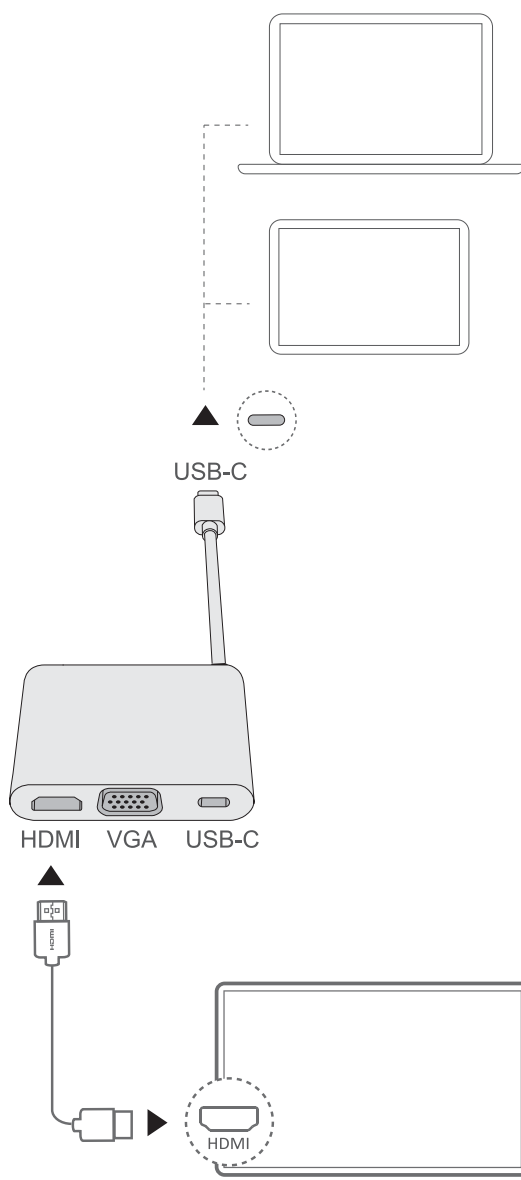





<b>USB-C cable</b>	Connects to the USB-C port on the computer.
<b>microSD slot</b>	Supports 4K data transfers to Class 10 microSD cards.
<b>USB-A port x 2</b>	Connects to USB devices, such as a USB mouse, keyboard, USB drive, or network adapter.
<b>USB-C charging port</b>	Charges USB-C devices. Does not support data transfer.
<b>VGA port</b>	Connects to VGA displays, such as a monitor.
<b>HDMI port</b>	Connects to HDMI displays, such as a TV.
<b>Ethernet port</b>	Connects to ethernet cables.




## Connect to a TV, monitor, or projector

You can connect the computer to a large display such as a TV, monitor, or projector for a better viewing experience when streaming movies or holding a meeting.

- In addition to a computer, docking station, and external device, you also need to prepare an HDMI or VGA cable.
- Check the port of the external device first.
- The procedures for connecting the computer to a TV or other devices using a docking station are similar. The following uses the HUAWEI MateDock 2 as an example.
- The HDMI and VGA ports cannot be used at the same time.



- 1 Connect your computer to a TV, monitor, or projector using a docking station, as shown in the figure above.
  - 2 Power on the TV, monitor, or projector.
  - 3 In hotkey mode, press  or press  + P to open the projection screen and select a projection mode.
- : The computer's screen displays the desktop, while the external device's screen does not display any content.

- : Both the computer's screen and external device's screen display the desktop.
- : The desktop is extended from the computer's screen to the external device's screen, allowing you to move items between the screens.
- : The external device's screen displays the desktop, while the computer's screen does not display any content.



## Connect to a USB mouse, printer, or other devices

You can connect a USB device such as a mouse, printer, scanner, smartphone, or hard drive to your laptop using the USB-A port on a docking station.

### Connecting to USB devices

- 1 Connect the USB cable to the USB-A port on the docking station.
- 2 Connect the external device to a power supply if necessary, then power on the device.
- 3 When you connect the USB device for the first time, the computer will automatically install the required software.


### Searching for the USB devices installed on the computer

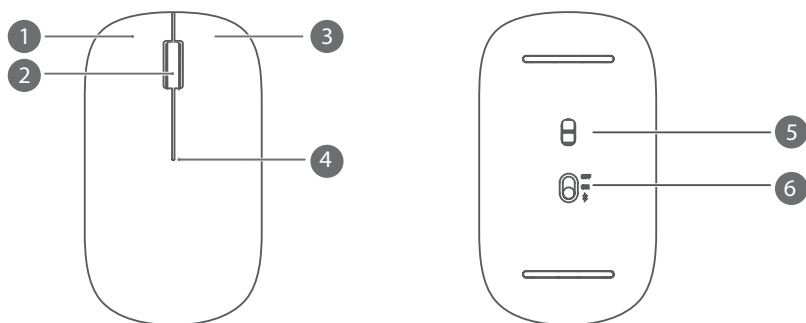
- 1 Click  on the taskbar at the bottom of the desktop to open the file manager.
- 2 Click  to view the installed USB devices.


## Bluetooth mouse (optional)

The Huawei Bluetooth mouse can be connected to your computer via Bluetooth. When you use the Bluetooth mouse for the first time, you will need to pair it with your computer.

### Getting to know the Bluetooth mouse

 The Bluetooth mouse is an optional accessory and is sold separately.



1	Left button	2	Scroll wheel + Middle button
3	Right button	4	LED indicator  If the indicator blinks red, the battery is low on power and should be replaced.



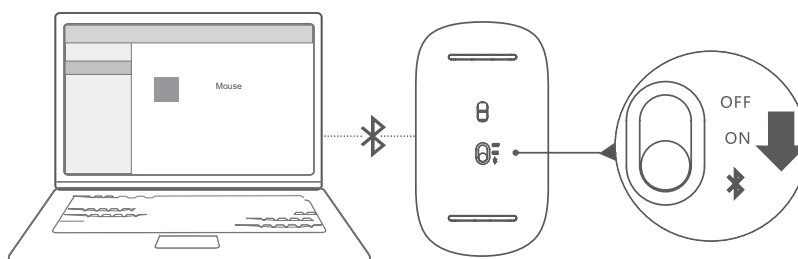
5	Sensor	6	Power/Bluetooth pairing switch
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### Install the battery

As illustrated below, remove the battery cover from the mark located at the bottom end of the mouse. Insert one AA battery, making sure to match the + and - signs in the battery compartment. Close the cover.



### Pairing the Bluetooth mouse with the computer



- 1 Toggle the Bluetooth pairing switch at the bottom of the mouse to for approximately 3 seconds. Once the indicator starts blinking, the Bluetooth mouse is ready to pair.
- 2 On the computer, go to → → to enter the Bluetooth & other devices screen, click to add a Bluetooth device, select Huawei Mouse from the list of detected Bluetooth devices, and wait a moment until pairing is completed.

# Safety information

This section contains important information about the operation of your device. It also contains information about how to use the device safely. Read this information carefully before using your device.


## Electronic device

Do not use your device if using the device is prohibited. Do not use the device if doing so causes danger or interference with other electronic devices.

## Interference with medical equipment

- Follow rules and regulations set forth by hospitals and health care facilities. Do not use your device where prohibited.
- Some wireless devices may affect the performance of hearing aids or pacemakers. Consult your service provider for more information.
- Pacemaker manufacturers recommend that a minimum distance of 15 cm be maintained between a device and a pacemaker to prevent potential interference with the pacemaker. If using a pacemaker, hold the device on the side opposite the pacemaker and do not carry the device in your front pocket.

## Protecting your hearing when using a headset

-  To prevent possible hearing damage, do not listen at high volume levels for long periods.
- Using a headset at high volumes may damage your hearing. To reduce this risk, lower the headset volume to a safe and comfortable level.
- Exposure to high volumes while driving may cause distraction and increase your risk of an accident.

## Areas with flammables and explosives

- Do not use the device where flammables or explosives are stored (in a gas station, oil depot, or chemical plant, for example). Using your device in these environments increases the risk of explosion or fire. In addition, follow the instructions indicated in text or symbols.
- Do not store or transport the device in containers with flammable liquids, gases, or explosives.

## Traffic security

- Observe local laws and regulations while using the device. To reduce the risk of accidents, do not use your wireless device while driving.
- Concentrate on driving. Your first responsibility is to drive safely.
- RF signals may affect the electronic systems of motor vehicles. For more information, consult the vehicle manufacturer.

- Do not place the device over the air bag or in the air bag deployment area in a motor vehicle. Doing so may hurt you because of the strong force when the air bag inflates.
- Wireless devices may interfere with the airplane's flight system. Do not use your device where wireless devices are not allowed according to the airplane company's regulations.

### **Operating environment**

- Avoid dusty, damp, or dirty environments. Avoid magnetic fields. Using the device in these environments may result in circuit malfunctions.
- Do not use your device during thunderstorms to protect your device against any danger caused by lightning.
- Ideal operating temperatures are 0 °C to 35 °C. Ideal storage temperatures are -10 °C to +45 °C. Extreme heat or cold may damage your device or accessories.
- Do not expose your device to direct sunlight (such as on a car dashboard) for prolonged periods.
- To protect your device or accessories from fire or electrical shock hazards, avoid rain and moisture.
- Keep the device away from sources of heat and fire, such as a heater, microwave oven, stove, water heater, radiator, or candle.
- Stop using your device or applications for a while if the device is overheated. If skin is exposed to an overheated device for an extended period, low temperature burn symptoms, such as red spots and darker pigmentation, may occur.
- Do not allow children or pets to bite or suck the device or accessories. Doing so may result in damage or explosion.
- Observe local laws and regulations, and respect the privacy and legal rights of others.

### **Child safety**

- Comply with all precautions with regard to child safety. Letting children play with the device or its accessories may be dangerous. The device includes detachable parts that may present a choking hazard. Keep away from children.
- The device and its accessories are not intended for use by children. Children should only use the device with adult supervision.

### **Accessories**

- Using an unapproved or incompatible power adapter, charger or battery may cause fire, explosion or other hazards.
- Choose only accessories approved for use with this model by the device manufacturer. The use of any other types of accessories may void the warranty, may violate local regulations and laws, and may be dangerous. Please contact your retailer for information about the availability of approved accessories in your area.

**Charger safety**

- For pluggable devices, the socket-outlet shall be installed near the devices and shall be easily accessible.
- Unplug the charger from electrical outlets and the device when not in use.
- Do not drop or cause an impact to the charger.
- If the power cable is damaged (for example, the cord is exposed or broken), or the plug loosens, stop using it at once. Continued use may lead to electric shocks, short circuits, or fire.
- Do not touch the power cord with wet hands or pull the power cord to disconnect the charger.
- Do not touch the device or the charger with wet hands. Doing so may lead to short circuits, malfunctions, or electric shocks.
- Ensure that the power adapter meets the requirements of Annex Q of IEC/EN 62368-1 and has been tested and approved according to national or local standards.
- The device's rated input current is the same as the maximum output current of the adapter that comes with the device.
- Connect the device only to products with the USB-IF logo or with USB-IF compliance program completion.

**Battery safety**

- Do not connect battery poles with conductors, such as keys, jewelry, or other metal materials. Doing so may short-circuit the battery and cause injuries or burns.
- Keep the battery away from excessive heat and direct sunlight. Do not place it on or in heating devices, such as microwave ovens, stoves, or radiators. Batteries may explode if overheated.
- Do not attempt to modify or remanufacture the battery, insert foreign objects into it, or immerse or expose it to water or other liquids. Doing so may lead to fire, explosion, or other hazards.
- If the battery leaks, ensure that the electrolyte does not make direct contact with your skins or eyes. If the electrolyte touches your skins or splashes into your eyes, immediately flush with clean water and consult a doctor.
- In case of battery deformation, color change, or overheating while charging or storing, immediately stop using the device and remove the battery. Continued use may lead to battery leakage, fire, or explosion.
- Do not put batteries in fire as they may explode. Damaged batteries may also explode.
- Dispose of used batteries in accordance with local regulations. Improper battery use may lead to fire, explosion, or other hazards.
- Do not allow children or pets to bite or suck the battery. Doing so may result in damage or explosion.

- Do not smash or pierce the battery, or expose it to high external pressure. Doing so may lead to a short circuit or overheating.
- Do not drop the device or battery. If the device or battery is dropped, especially on a hard surface, it may be damaged.
- If the device standby time shortens significantly, replace the battery.
- This device contains a built-in battery. Do not attempt to replace the battery by yourself. Otherwise, the device may not run properly or it may damage the battery. For your personal safety and to ensure that your device runs properly, you are strongly advised to contact a Huawei authorized service center for a replacement.

## Cleaning and maintenance

- Keep the device and accessories dry. Do not attempt to dry it with an external heat source, such as a microwave oven or hair dryer.
- Do not expose your device or accessories to extreme heat or cold. These environments may interfere with proper function and may lead to fire or explosion.
- Avoid collision, which may lead to device malfunctions, overheating, fire, or explosion.
- Before you clean or maintain the device, stop using it, stop all applications, and disconnect all cables connected to it.
- Do not use any chemical detergent, powder, or other chemical agents (such as alcohol and benzene) to clean the device or accessories. These substances may cause damage to parts or present a fire hazard. Use a clean, soft, and dry cloth to clean the device and accessories.
- Do not place magnetic stripe cards, such as credit cards and phone cards, near the device for extended periods of time. Otherwise the magnetic stripe cards may be damaged.
- Do not dismantle or remanufacture the device and its accessories. This voids the warranty and releases the manufacturer from liability for damage. In case of damage, contact a Huawei authorized service center for assistance or repair.
- If the device screen is broken in a collision, immediately stop using the device. Do not touch or attempt to remove the broken parts. Promptly contact a Huawei authorized service center.

## Disposal and recycling information



The symbol on the product, battery, literature, or packaging means that the products and batteries should be taken to separate waste collection points designated by local authorities at the end of the lifespan. This will ensure that EEE waste is recycled and treated in a manner that conserves valuable materials and protects human health and the environment.

For more information, please contact your local authorities, retailer, or household waste disposal service or visit the website <https://consumer.huawei.com/en/>.

**Reduction of hazardous substances**

This device and its electrical accessories comply with local applicable rules on the restriction of the use of certain hazardous substances in electrical and electronic equipment, such as EU REACH regulation, RoHS and Batteries (where included) directive. For declarations of conformity about REACH and RoHS, please visit the website

<https://consumer.huawei.com/certification>.

**Restrictions in Norway**

Use of this radio equipment is not allowed in the geographical area within a radius of 20 km from the center of Ny-Ålesund, Svalbard.

# Personal Information and Data Security

The use of some functions or third-party applications on your device could result in your personal information and data being lost or becoming accessible to others. Use the following measures to help you protect your personal information:

- Put your device in a safe place to prevent unauthorized use.
- Set your device screen to lock and set a password or unlock pattern.
- Do not open messages or emails from strangers to prevent your device from becoming infected with a virus.
- When using your device to browse the Internet, do not visit websites that might pose a security risk to avoid your personal information from being stolen.
- If you use services such as the portable Wi-Fi hotspot or Bluetooth, set passwords for these services to prevent unauthorized access. Turn these services off when they are not in use.
- Install device security software and regularly scan for viruses.
- Using unauthorized third-party software to update your device may damage your device or put your personal information at risk. It is recommended that you update through your device's online update feature or download official update packages for your device model from Huawei.
- Be sure to obtain third-party applications from a legitimate source. Downloaded third-party applications should be scanned for viruses.
- Install security software or patches released by Huawei or authorized third-party application providers.
- Some applications require and transmit location information. As a result, a third-party may be able to share your location information.
- Some third-party application providers may collect detection and diagnostic information on your device to improve their products and services.

# Legal Notice

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Microsoft and Windows are trademarks of the Microsoft group of companies.

Thunderbolt and the Thunderbolt logo are trademarks of Intel Corporation or its subsidiaries.

Other trademarks, product, service and company names mentioned may be the property of their respective owners.

## **Notice**

Some features of the product and its accessories described herein rely on the software installed, capacities and settings of local network, and therefore may not be activated or may be limited by local network operators or network service providers.

Thus, the descriptions herein may not exactly match the product or its accessories which you purchase.

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