

# Jabra Elite 4



## User manual

GN Making Life Sound Better





## Say hello to a more sustainable product

IT products are associated with a wide range of sustainability risks throughout their life cycle. Human rights violations are common in the factories. Harmful substances are used both in products and their manufacture. Products can often have a short lifespan because of poor ergonomics, low quality and when they are not able to be repaired or upgraded.

**This product is a better choice.** It meets all the criteria in TCO Certified, the world's most comprehensive sustainability certification for IT products. Thank you for making a responsible product choice, that help drive progress towards a more sustainable future!

Criteria in TCO Certified have a life-cycle perspective and balance environmental and social responsibility. Conformity is verified by independent and approved verifiers that specialize in IT products, social responsibility or other sustainability issues. Verification is done both before and after the certificate is issued, covering the entire validity period. The process also includes ensuring that corrective actions are implemented in all cases of factory non-conformities. And last but not least, to make sure that the certification and independent verification is accurate, both TCO Certified and the verifiers are reviewed regularly.

### Want to know more?

Read information about TCO Certified, full criteria documents, news and updates at [tocertified.com](https://www.tocertified.com). On the website you'll also find our Product Finder, which presents a complete, searchable listing of certified products.

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Made in China

MODEL: OTE150R/OTE150L/  
CPB155



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**Declaration of Conformity** can be found on  
[www.jabra.com/doc](http://www.jabra.com/doc)

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# 1. Welcome

Thank you for using the Jabra Elite 4. We hope you will enjoy it!

## **Jabra Elite 4 features**

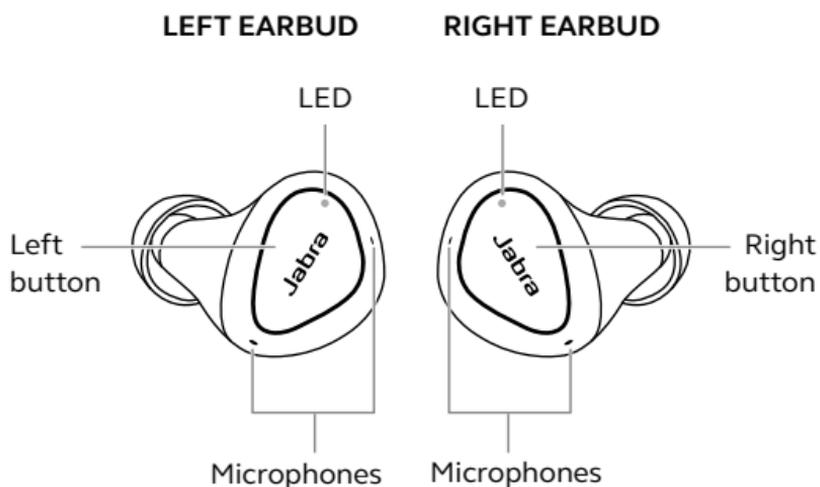
- Everyday durability. IP55-rated water and sweat proof protection with a 2-year warranty\*.
- Active Noise Cancellation (ANC). Block intrusive sounds and stay in the zone.
- Your music your way. Boost the bass or turn up the treble with the customizable equalizer.
- Stay alert with HearThrough. Hear what's going on around you.
- Clear calls in noisy places. 4 microphones for great call clarity on the go.
- Small on size. Big on power. Up to 7 hours in the buds, and up to 22 hours with the case (28 hours ANC off) + fast charge
- Use either earbud with mono mode.
- Spotify Tap\*\*.

\* Against failure from dust and water with Jabra Sound+ app registration

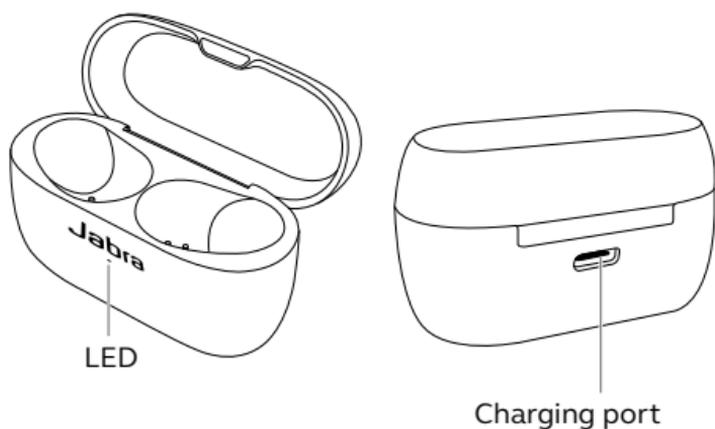
\*\* Spotify Tap is compatible with Android only

## 2. Jabra Elite 4 overview

### Jabra Elite 4 earbuds



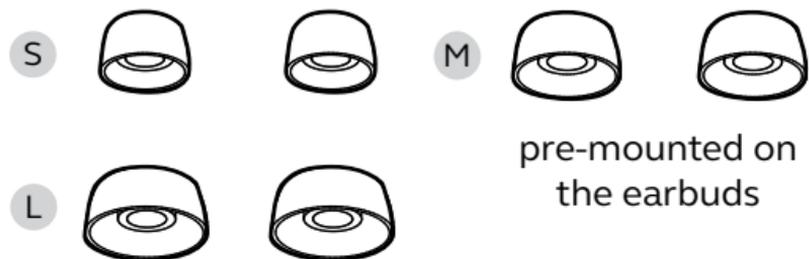
### Charging case



## 2.1 Included accessories

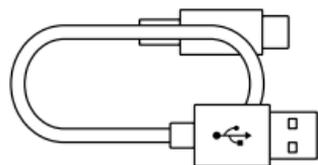
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### EarGels

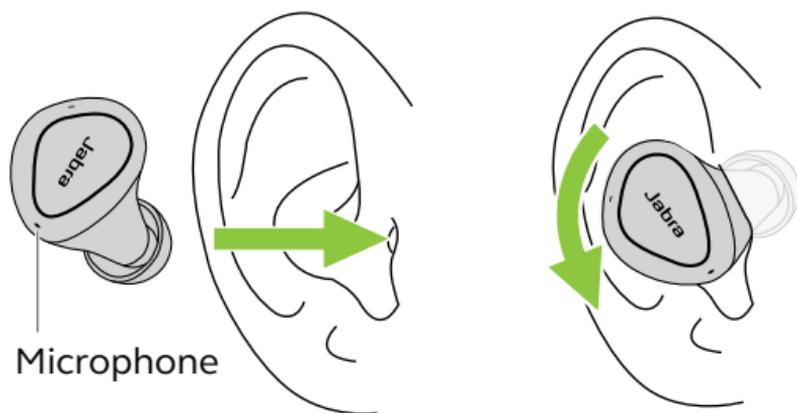


pre-mounted on  
the earbuds

### USB-C charging cable



### 3. How to wear

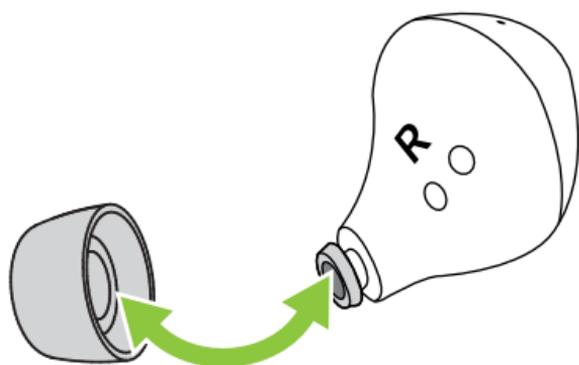
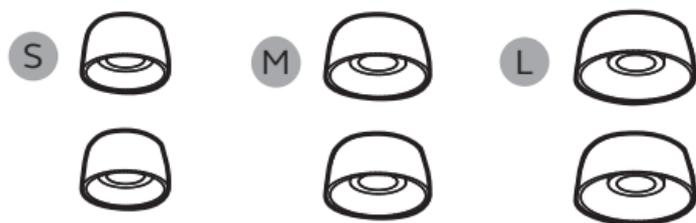


Carefully insert each earbud into your ear. Position the microphones on the earbuds towards your mouth.

## 3.1 Changing EarGels

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For the optimal audio experience, it is recommended to try each of the different EarGel sizes. The fit should feel light and comfortable in your ear. The medium EarGels are pre-mounted on the earbuds.



## 4. How to charge

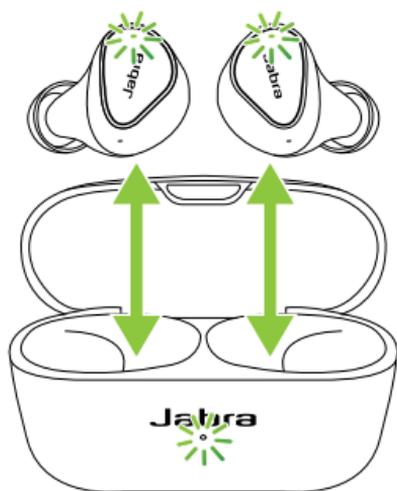
The Jabra Elite 4 offers up to 7 hours of battery and up to 28 hours with the charging case and fast charge.

### 4.1 Charging the earbuds

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Place the earbuds in the charging case and close the lid. It takes up to 2 hours to fully recharge the earbuds.

When the earbuds are removed from the charging case, the LEDs on the earbuds will light up red, yellow or green to indicate the battery status of the earbuds. The LED on the front of the charging case indicates the battery status of the charging case.



## 4.2 Fast charge the earbuds

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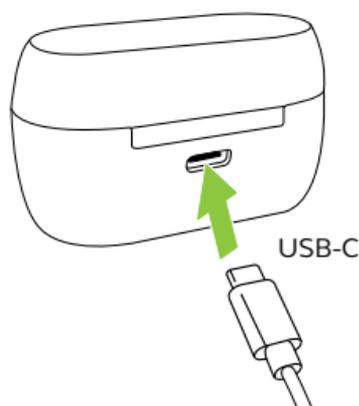
Placing the earbuds in the charging case for 10 minutes when they are at low battery will fast charge the earbuds, offering up to 60 minutes of battery. Fast charging the earbuds requires that the charging case has a minimum of 30% battery.

You can see the current battery status of the earbuds using the Jabra Sound+ app.

## 4.3 Charging the charging case using USB

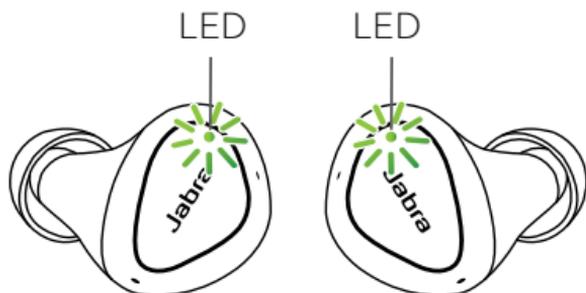
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Plug the supplied USB-C charging cable into the charging case and a USB-A power supply or certified wall charger. It takes up to 3.5 hours to fully charge the earbuds and the charging case (depending on the charger used)



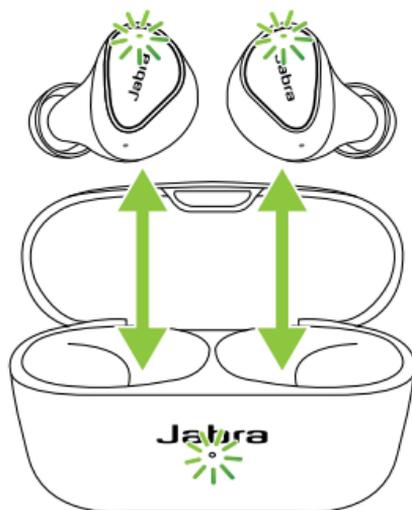
It is recommended to use a power supply with 5V  $\pm$ 0.25V and maximum charging current below 2A. It is not recommended to charge the earbuds or charging case using a power supply with a higher voltage.

## 5. What the LEDs mean



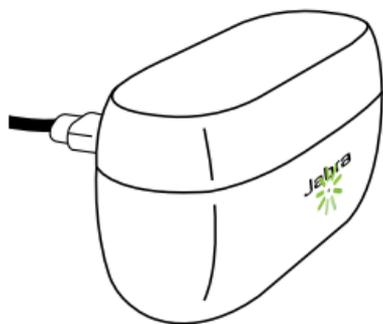
### EARBUD STATUS

- |   |   |
|---|---|
|  High battery/Power on |  Power off                       |
|  Medium battery        |  Pairing                         |
|  Low battery           |  Resetting/<br>Firmware updating |



### BATTERY STATUS WHEN DOCKING/UNDOCKING EARBUDS

- |  |
|--|
|  High battery                                     |
|  Medium battery                                   |
|  Low battery                                      |
|  Critically low battery<br>(earbuds not charging) |



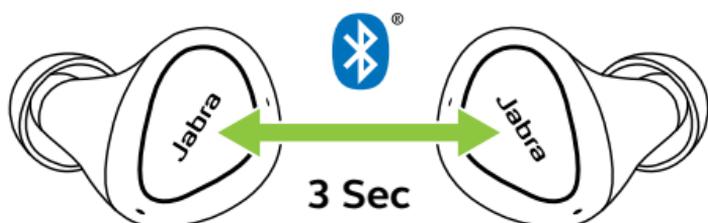
CHARGING CASE STATUS  
WHEN CONNECTED  
WITH USB CABLE

-  High battery
-  Medium battery
-  Low battery
-  Fully charged

# 6. How to pair

## 6.1 Pairing with a mobile device

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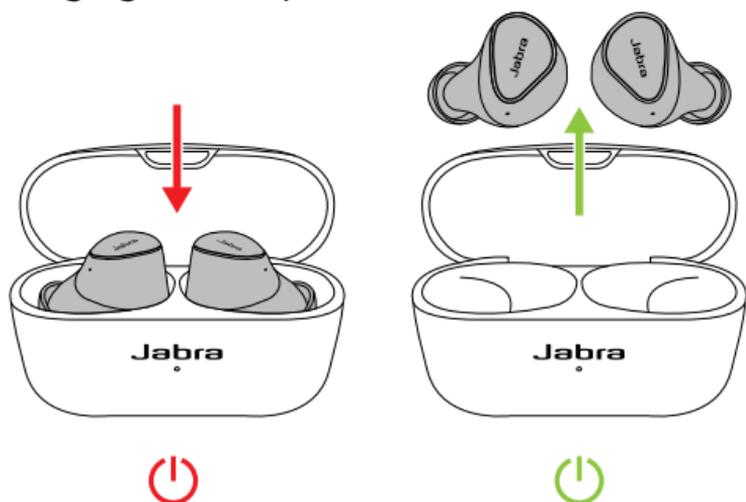
1. Power on the earbuds by removing them from the charging case. Alternatively, press the **Left** and **Right** buttons to power the earbuds on.
2. Press and hold (3 sec) the **Left** and **Right** buttons simultaneously until the earbud LED flashes blue. The earbuds will now be ready to pair to your phone.
3. Go to the Bluetooth settings on your smartphone and select the Jabra Elite 4 from the list of available devices to complete the pairing.

# 7. How to use

## 7.1 Power the earbuds off/on

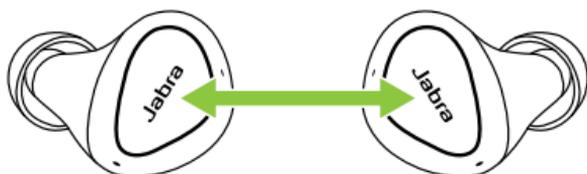
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Place the earbuds in the charging case to power off. Remove the earbuds from the charging case to power on.



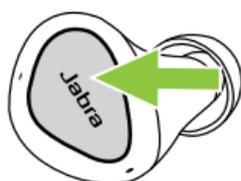
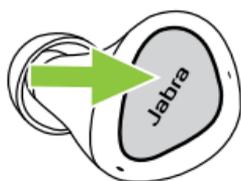
To manually power off the earbuds, press both the **Left** and **Right** buttons simultaneously, or press and hold (5 sec) the **Left** or **Right** button when in Mono mode.

To manually power on the left or right earbud, press the **Left** or **Right** button.



## 7.2 Music controls

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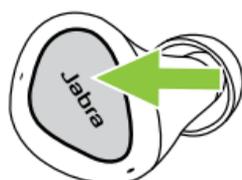
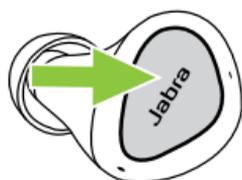


Left earbud	Function	Right earbud
	Play/pause music	Press the <b>Right</b> button when not on a call
	Volume up	Press and hold the <b>Right</b> button
Press and hold the <b>Left</b> button	Volume down	
	Next track	Double-press the <b>Right</b> button when listening to music
	Restart track or previous track	Triple-press the <b>Right</b> button when listening to music  Repeat to skip to the previous track

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## 7.3 Call controls

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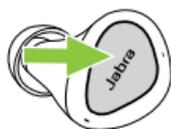
Left earbud	Function	Right earbud
Press the <b>Left</b> or <b>Right</b> button	Answer call	Press the <b>Left</b> or <b>Right</b> button
Double-press the <b>Left</b> or <b>Right</b> button	End/Reject call	Double-press the <b>Left</b> or <b>Right</b> button
Press the <b>Left</b> or <b>Right</b> button	Mute/unmute microphone	Press the <b>Left</b> or <b>Right</b> button
	Volume up	Press and hold the <b>Right</b> button
Press and hold the <b>Left</b> button	Volume down	

## 7.4 Voice assistant controls

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Left button

Voice Assistant



Activate Voice assistant (Siri, Google Assistant)

Double-press the **Left** button when not on a call

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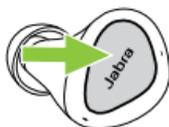
## 7.5 Active Noise Cancellation

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Active Noise Cancellation (ANC) counters noise by detecting and analyzing the pattern of incoming sound, and then generating an anti-noise signal to cancel noise out. As a result, you experience a reduced level of surrounding noise during music and media playback.

**Left button**

**Active Noise Cancellation**



Cycle between ANC and HearThrough

Press the **Left** button when not on a call

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ANC can be customized using the Jabra Sound+ app.

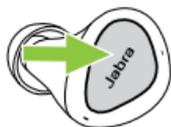
## 7.6 HearThrough

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HearThrough lets you pay attention to your surroundings and engage in conversation, when not on a call, without needing to remove the earbuds. The microphones pick up surrounding sounds and transmit them to the speakers.

**Left button**

**HearThrough**



Cycle between HearThrough and ANC

Press the **Left** button when not on a call

---

HearThrough can be customized using the Jabra Sound+ app.

## 7.7 Spotify Tap

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When enabled using the Jabra Sound+ app, it is possible on Android devices to control Spotify Tap playback using the left earbud.

Spotify Tap is off by default.

Left button	Spotify	
	Resume last played Spotify song	Double-press the <b>Left</b> button when not listening to music or on a call
	Play Spotify recommended song	Double-press the <b>Left</b> button when Spotify is open

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## 7.8 Sidetone

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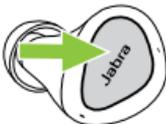
Sidetone enables you to hear your own voice when you are on a call. The benefit of Sidetone is that it enables you to determine how loud you are speaking.

Sidetone is on by default during calls and can be turned on/off using the Jabra Sound+ app.

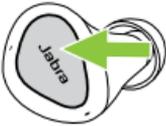
## 7.9 Mono earbud use

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The right or left earbud can be used individually for music playback or for calls. To activate mono earbud mode, place the unused earbud into the charging case.

Left button	Left earbud only
	Cycle between ANC and HearThrough Press the <b>Left</b> button when listening to music
	Answer call Press the <b>Left</b> button
	End/Reject call Double-press the <b>Left</b> button
	Mute/unmute microphone Press the <b>Left</b> button when on a call
	Activate Voice assistant or Spotify Tap Double-press the <b>Left</b> button when not on a call
	Adjust volume Use the volume controls on the paired mobile device

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Right button	Right earbud only	
Play/pause music	Press the <b>Right</b> button when listening to music	
Answer call	Press the <b>Right</b> button	
End/Reject call	Double-press the <b>Right</b> button	
Mute/unmute microphone	Press the <b>Right</b> button when on a call	
	Next track	Double-press the <b>Right</b> button when listening to music
	Restart track or previous track	Triple-press the <b>Right</b> button when listening to music Repeat to skip to the previous track
Adjust volume	Use the volume controls on the paired mobile device	

The left and right earbuds will automatically relink when both are placed in your ears.

## 7.10 Sleep mode

---

To conserve battery, the earbuds will automatically power off when they are out of range of your mobile device for 15 minutes and are not in the charging case, or when they have been inactive for 30 minutes.

To power the earbuds on, press the **Left** and **Right** buttons. Alternatively, place the earbuds in the charging case and then take them back out.

## 7.11 Multiple call handling

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The earbuds can accept and handle multiple calls at the same time.

Multiple call handling		
	End current call and answer incoming call	Press the <b>Left</b> or <b>Right</b> button
	Reject incoming call, when on a call	Double-press the <b>Left</b> or <b>Right</b> button

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## 7.12 Update firmware

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The Jabra Elite 4 can be updated to the latest firmware version using the Jabra Sound+ app.

If notifications are enabled in Jabra Sound+, you will receive an automatic notification when a firmware update is available. Follow the instructions in the app to firmware update the earbuds.

## 7.13 Reset the earbuds

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Resetting the earbuds clears the list of paired devices and resets all settings.

1. Place both earbuds in the charging case.
2. Press and hold (10 sec) the **Left** and **Right** buttons on the earbuds simultaneously until the LEDs on the earbuds flash pink.
3. When the LEDs stop flashing pink the earbuds have been reset.

The earbuds will need to be re-paired to your mobile device. Remember to delete/forget the pairing in the Bluetooth menu on your mobile device.

## 8. Jabra Sound+ app



Jabra Sound+ app



Personalize your music



Register your  
2-year warranty



# 9. Support

## 9.1 FAQ

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View the FAQs on [Jabra.com/help/elite4](https://www.jabra.com/help/elite4)

## 9.2 How to care for your earbuds

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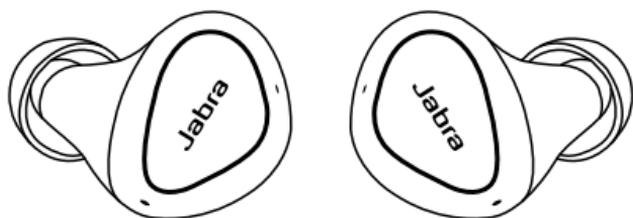
- Always store the earbuds in the charging case and safely protected.
- To prevent the depletion of the battery lifetime or capacity, avoid storing the earbuds in hot or cold environments, such as a closed car in summer, or in winter conditions.
- It is recommended to store the earbuds between -20°C and 45°C (-4°F and 113°F).
- Do not store the earbuds for extended periods of time without recharging them (max. three months).
- If the earbuds or the charging case become dirty, it is recommended to clean them with a soft, lint-free cloth that has been dampened with clean water.
- It is recommended to use a power supply with 5V  $\pm$ 0.25V and maximum charging current below 2A. It is not recommended to charge the earbuds or charging case using a power supply with a higher voltage.

## 9.3 Replacement accessories

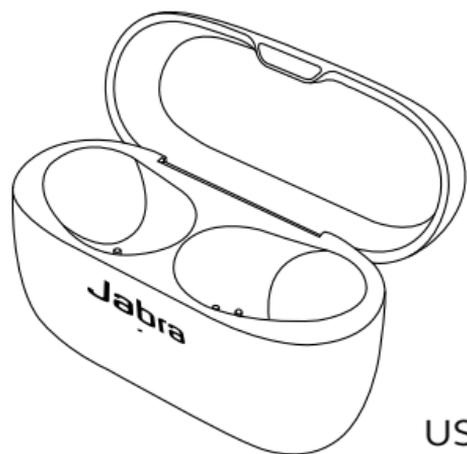
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Replacement or additional accessories can be purchased online at [jabra.com/accessories](https://jabra.com/accessories).

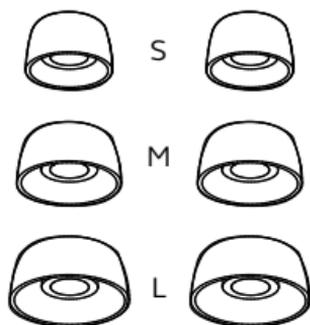
Left and right earbud set



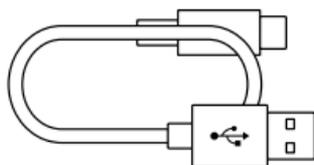
Charging case



EarGels



USB-C charging cable



## 9.4 Using replacement earbuds

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1. Pair the replacement earbuds to your phone (see section 6.1)
2. Update the earbud firmware using the Jabra Sound+ app.

## 9.5 Using a replacement charging case

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Before using a replacement charging case, it is recommended to charge it for 1 hour.