



ScanSnap

iX2500

Receipt Edition



Setting the standard for scanning

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Get more done in less time

The ScanSnap iX2500 is the all-in-one document management solution leading the industry in efficiency and flexibility, easing the transition from physical paper to digital data. The Receipt Edition combines all those benefits to digitize and organize documents with additional features for home and office professionals who scan receipts and invoices and already use QuickBooks® Online to manage bills and expenses.

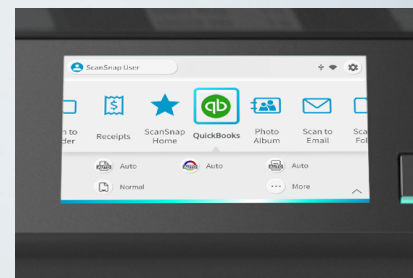


Managing all your paperwork can be hard work—and time-consuming. The iX2500 was designed to simplify paper processes to maximize your productivity and includes advanced organizational features that give you effortless control.

Flexible and intuitive

On its 5" LCD touch screen, every task can be done with one touch. In fact, the iX2500 intelligently adapts to your preferences and continues to evolve around your needs. The more you use it, the better it works for you. No need to prep and sort—its streamlined scanning process lets you scan batches of different document types so lengthy chores become quick, enjoyable jobs.

Note: QuickBooks® Online not included.



What it does is complex. How you use it is simple.

Scan from anywhere

Use the iX2500 anywhere there's Wi-Fi. No need for a PC. If Wi-Fi becomes restricted or unavailable, you're covered. This scanner has a secure USB connection, too.

Make it your own

The touch screen can be customized so it works at a glance. Personalize icons for function and user—and color code them, too—for as many users as you would like, and up to 100 total profile icons.

Scan to anywhere

Predefined profile buttons automatically create the file type and save it to your preferred destination—even in the Cloud.

- Scan PC-free to selected destinations
- Scan to any mobile device using ScanSnap Home app
- Scan directly to email, printer, iPhoto, or any folder in ScanSnap Home
- Scan to your favorite Cloud platform including Evernote®, Dropbox®, Google Drive™, and more

For more information about ScanSnap iX2500, visit our website at: www.pfu-us.ricoh.com

¹Intuit and QuickBooks are registered trademarks of Intuit Inc.

Powerful, efficient performance

Ultra-fast setup

Scanners should make your life easier, not slow you down. With the iX2500, setup is so simple you'll be converting papers into digital files in no time. Once setup is done, simply open the lid and the scanner powers up—it's ready to go.

PC-free scanning

Wherever there's Wi-Fi, ScanSnap Cloud functionality automatically recognizes up to four different document types and scans them to your predefined Cloud storage locations. Even with no PC, ScanSnap Cloud will conduct image processing and optimization along the way. Simply place the scanner in the most convenient location and scan away.



Built-in functionality

Quickly and easily convert the papers you have into the applications you use with preprogrammed scans, and instantly create the type of file you want—searchable PDFs, and editable Word, Excel, or PowerPoint files. You can also extract data from receipts and business cards.

Industry-leading reliability

Using professional grade feeding technology and an ultrasonic sensor, the iX2500 handles multi-page documents with ease. And you can set an alert to tell you if two or more pages are fed through the scanner at once—to make sure no page gets lost.

Hassle-free receipt scanning

Effortlessly scan small documents (think receipts and business cards) with the Receipt Guide. It dramatically simplifies document loading and saves you time otherwise spent prepping and feeding.

Maximum productivity

The large ADF (Automatic Document Feeder) holds up to 100 sheets, freeing you from the tedious job of manually inputting individual pages. It scans at a fast 45 pages per minute—one of the fastest on the market—and the two-sided (duplex) scanning feature will have you digitizing paperwork in half the time.



Flexibility at your fingertips

For small teams, each user can have their own set of color-coded scanning profile buttons. Wi-Fi or USB provide flexible deployment options, or you can scan a PDF directly to your mobile device via Wi-Fi in Direct Connect Mode.

Automated operation

A host of intelligent image processing functions are done for you, so you can scan confidently without adjusting settings.

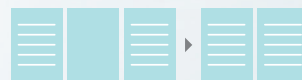
Automatic Color Detection



Automatic De-Skew & Rotation



Blank Page Removal



Automatic Size Detection



New Quick Menu Profile for intuitive scanning

Our new Quick Menu profile allows you to scan documents, and then select where you want the scan to go. No setup required. Plus, utilize our new drag-and-drop feature to drag scans directly into Teams, SharePoint, or anywhere else!

Total document management



ScanSnap Home makes paperwork effortless

This all-in-one software brings together all your favorite functions to help you power through your scanning in no time. Easily manage, edit, and utilize scanned data from documents, receipts, business cards, photos, and more.



Documents are recognized and grouped by document type (receipts, photographs, business cards, etc.) while folders, tags, and keywords allow you to easily organize, search, and find information.



General Specifications

Product name	ScanSnap iX2500 (White/Black)	
Scanner type	ADF (Automatic Document Feeder)/Manual Feeder, Duplex	
Scanning color mode	Color, Grayscale, Monochrome, Automatic (Color/Grayscale/Monochrome ¹ detection)	
Image sensor	CIS x 2 (Front x 1, Back x 1)	
Light source	3 Color LED (Red/Green/Blue)	
Optical resolution	600 dpi	
Scanning speed ² (A4 portrait)	Auto mode (Default) ³	Simplex/Duplex: 45 ppm
	Normal mode	Simplex/Duplex: 45 ppm (Color/Grayscale: 150 dpi, Monochrome: 300 dpi)
	Better mode	Simplex/Duplex: 45 ppm (Color/Grayscale: 200 dpi, Monochrome: 400 dpi)
	Best mode	Simplex/Duplex: 45 ppm (Color/Grayscale: 300 dpi, Monochrome: 600 dpi)
	Excellent mode ^{3,4}	Simplex/Duplex: 13 ppm (Color/Grayscale: 600 dpi, Monochrome: 1,200 dpi)
Document size	Normal scan ⁵	Minimum: 50.8 x 50.8 mm (2 x 2 in.) Maximum: 216 x 360 mm (8.5 x 14.17 in.)
	Manual scan	Minimum: 50.8 x 50.8 mm (2 x 2 in.) Maximum: 216 x 360 mm (8.5 x 14.17 in.) ⁷
	With Photo Carrier Sheet (Option) ¹	Minimum: 25.4 x 25.4 mm (1 x 1 in.) Maximum: 127 x 178 mm (5.0 x 7.0 in.)
	With Carrier Sheet (Option) ¹	Minimum: 25.4 x 25.4 mm (1 x 1 in.) Maximum: 297 x 431.8 mm (11.69 x 17 in.)
	With Booklet Carrier Sheet (Option) ¹	-
	Long paper scanning ⁶	PC Smart Device / Cloud
Paper weight (Thickness)	40 to 209 g/m ² (11 to 56 lb) A8 size or less: 128 to 209 g/m ² (34 to 56 lb) Cards: 0.76 mm or less (Compliant with the ISO7810 ID-1 type) (Includes embossed cards in landscape orientation)	
ADF capacity ⁹	100 sheets (A4, 80 g/m ² or 20 lb)	
Interface	USB	USB3.2 Gen1x1 / USB3.1 / USB3.0 / USB2.0 / USB 1.1 (Connector Type: Type-C)
	Wi-Fi	IEEE802.11a/b/g/n/ac/ax Frequency band: 2.4 GHz / 5 GHz ¹⁰
Wi-Fi Interface	Access Point Connect Mode (Infrastructure mode) ¹¹	
LCD	5 in. color IPS touch screen	
Power requirement	AC 100 to 240 V, 50/60 Hz	
Power consumption	Operating	Approx. 17 W
	Sleep mode (USB connection)	1.0 W or less
	Sleep mode (Wi-Fi connection)	1.4 W or less
	When the power is off (default Normal mode)	0.2 W or less
	On standby in Fast mode (Wi-Fi off)	1.0 W or less
	On standby in Fast mode (Wi-Fi connection)	1.4 W or less
Operation environment	Temperature: 5 to 35 °C (41 to 95 °F) Relative humidity: 20 to 80% (Non-condensing)	
Dimensions (W x D x H)	Min.: 292 x 161 x 159 mm (11.50 x 6.34 x 6.26 in.) (storage size) Max.: 292 x 477 x 286 mm (11.50 x 18.78 x 11.26 in.) (when the extension and the stacker are extended)	
Device weight	3.5 kg (7.7 lb)	
Environmental compliance	ENERGY STAR/RoHS	
Multifeed detection	Overlap detection (Ultrasonic sensor), Length detection	
Driver	ScanSnap Home (ScanSnap specific driver) •Windows: Does not support TWAIN/ISIS™ •macOS: Does not support TWAIN	

¹ Available only when connecting to a computer. ² Scanning speeds may vary due to the system environment. For details, please visit our website at: <https://www.pfu.ricoh.com/global/scanners/scansnap/>. ³ Scans will be performed in 300 dpi (Color/Grayscale) or 600 dpi (Monochrome) if shorter sides are less than 105 mm, and in 200 dpi (Color/Grayscale) or 400 dpi (Monochrome) if shorter sides exceed 105 mm. ⁴ Feature is unavailable when using ScanSnap Cloud. ⁵ A3 scans are possible with use of A3 carrier sheets. ⁶ A document longer than A4 paper can be scanned one by one. Available in all modes except for "Excellent mode". ⁷ A3, B4, 11 x 17 in. document sizes are required to be folded in half. ⁸ Up to 360 mm in Excellent mode. ⁹ Maximum capacity varies, depending upon paper weight. ¹⁰ Availability of 5 GHz Wi-Fi may vary depending on region. ¹¹ Access Point Connect Mode requires a Wi-Fi access point or router.

Consumables

Description	Part number	Remarks
Roller Set	PA03860-0001	Lifetime: Every 200,000 sheets ¹
Cleaner F1	PA03950-0352	100 ml bottle For use on the Brake roller and Pick roller
Cleaning Wipe	PA03950-0419	24 packets For use on the Brake roller and Pick roller
Cleaning Paper	CA99501-0012	10 sheets Use this non-woven sheet with Cleaner F1

¹ Replacement cycles are guidelines for using A4 documents (80 g/m² [20 lb]). These cycles vary depending on the type of documents scanned, how often the scanner is used and cleaned, and your operating environment.

² It is recommended to use original or approved accessories for consumables, options and cleaning kits, specially designed for your device. Device failures, troubles and damages arising from use of OEM or 3rd Party accessories may render your warranty invalid and incur charges for repair even during the warranty period.

Options

Description	Part number	Remarks
Carrier Sheets ¹	PA03360-0013	Contains 5 sheets supporting photographs and various document sizes
Photo Carrier Sheets	PA03770-0015	Contains 3 sheets supporting photographs (E-size, L-size, King-size), postcards, and business cards
ScanSnap Bag	PA03951-0651	Stores one ScanSnap unit and accessories

¹ Although ScanSnap Carrier Sheets have a listed lifespan of 500 scans, the lifespan may vary with usage. ScanSnap Carrier sheets are intended to scan paper documents with weights of 209 g/m² or less. They also support the scanning of folded documents that are as large as 216 x 297 mm.

ScanSnap iX2500 System Requirements

• Windows

Operating systems	Windows 11 (64-bit) Windows 10 (32-bit / 64-bit) ^{1,2}	
Hardware requirements ³	CPU ⁴	Intel or Intel-compatible processors
	Display resolution	1,024 x 768 pixels or more
	Disk capacity ^{5,6}	3.8 GB or more of free disk space

¹ ScanSnap scanners do not run with Windows 10 Enterprise 2015 LTSB and Windows 11 and 10 ARM-based PCs such as Surface Pro X (Microsoft). ² Operate Windows in desktop mode. ³ The ScanSnap device may not work if the connected computer does not meet these requirements. ⁴ Scanning speeds may vary due to the system environment. ⁵ Indicated disk capacity requirements apply when downloading ScanSnap Home (for PC). ⁶ .NET Framework 4.8 or later must be installed. If it is not installed, it is installed with ScanSnap Home (for PC). Up to 4.5 GB of disk space is required for the installation.

⁷ Please refer to the ScanSnap website for the latest support information of the driver and applications. Compatibility may differ depending on the software's version. ⁸ The system requirements may change depending on the support policies of the above system and third-party software.

• Mac

Operating systems	macOS Catalina 10.15 or later	
Hardware requirements ¹	CPU ^{2,3}	Intel processor or Apple silicon
	Display resolution	1,024 x 768 pixels or more
	Disk capacity	2.5 GB or more of free disk space

¹ The ScanSnap device may not work if the connected computer does not meet these requirements. ² The ScanSnap device also operates with Apple Silicon-based Mac computers. Please visit the ScanSnap website for latest support information. ³ Scanning speeds may vary due to the system environment.

⁴ Compatibility may differ depending on software versions. Please visit the ScanSnap website for latest information on driver and application support. ⁵ The system requirements may change depending on the support policies of the above system and third-party software.

• Other Devices

iOS/iPadOS	iOS 16 or later/iPadOS 16 or later	
Android™	Android 10 or later	

¹ Wi-Fi environment is required.

• Software

Windows	Mac	iOS/iPadOS	Android™/ChromeOS
ScanSnap Home (for PC) ¹		ScanSnap Home (for mobile)	
Kofax Power PDF Standard ²	Kofax Power PDF Standard for Mac ²	-	-
ABBYY FineReader for ScanSnap™		-	-

¹ ScanSnap Home (for PC) installation requires a computer and Internet. Please visit the company website for download information. <https://www.pfu.ricoh.com/global/scanners/scansnap/g-support/en/> ² Please refer to the included license certificate to download the software. ³ The Internet is required to download and update the software. We recommend updating to the latest version using the Internet connection.

Accessories

•Safety Precautions •AC Cable •AC Adapter •USB Cable •Receipt Guide

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Safety Precautions	Be sure to carefully read all safety precautions prior to using this product and use this device as instructed.	Do not place this device in wet, moist, steamy, dusty or oily areas. Using this product under such conditions may result in electrical shock, fire or damage to this product.
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Specifications are subject to change without notice. Visit the ScanSnap website for more information. <https://www.pfu.ricoh.com/global/scanners/scansnap/>