## Jabra Engage 65



User manual







## Say hello to a more sustainable product

IT products are associated with a wide range of sustainability risks throughout their life cycle. Human rights violations are common in the factories. Harmful substances are used both in products and their manufacture. Products can often have a short lifespan because of poor ergonomics, low quality and when they are not able to be repaired or uppraded.

This product is a better choice. It meets all the criteria in TCO Certified, the world's most comprehensive sustainability certification for IT products. Thank you for making a responsible product choice, that help drive progress towards a more sustainable future!

Criteria in TCO Certified have a life-cycle perspective and balance environmental and social responsibility. Conformity is verified by independent and approved verifiers that specialize in IT products, social responsibility or other sustainability issues. Verification is done both before and after the certificate is issued, covering the entire validity period. The process also includes ensuring that corrective actions are implemented in all cases of factory non-conformities. And last but not least, to make sure that the certification and independent verification is accurate, both TCO Certified and the verifiers are reviewed regularly.

#### Want to know more?

Read information about TCO Certified, full criteria documents, news and updates at **tocertified.com**. On the website you'll also find our Product Finder, which presents a complete, searchable listing of certified products.

 $^{\odot}$  2018 GN Audio A/S. All rights reserved. Jabra $^{^{\otimes}}$  is a trademark of GN Audio A/S.

Made in China

MODEL: Model: WHB051BS WHB050HS WHB051HS



1.	Welcome6	
2.	W	hat's in the box7
	2.1	Stereo variant
	2.2	Mono variant
	2.3	Convertible variant
3.	Н	ow to wear10
	3.1	Stereo/Mono headset
	3.2	Convertible headset
	3.3	How to change the convertible headset EarGel
	3.4	How to change the convertible headset EarHook
	3.5	How to change the convertible headset wearing style
4.	Fir	st time use15
	4.1	Connect to a desk phone with headset port
	4.2	Connect to a desk phone without a headset port
	4.3	Dock and charge the headset
	4.4	Connect the headset directly to a computer
5.	Ва	se overview20
	5.1	Base status LEDs
	5.2	How to adjust the microphone volume for desk phone calls
	5.3	How to find a dial tone for desk phones

6.	Ja	Jabra Direct24	
	6.1	Firmware update	
7.	Н	ow to use25	
	7.1	Stereo/Mono headset overview	
	7.2	Convertible headset overview	
	7.3	Basic call usage	
	7.4	Merge calls	
	7.5	Conference calls	
	7.6	Transfer a call from desk phone to headset	
	7.7	Transfer a call from headset to desk phone	
	7.8	Multiple call handling	
	7.9	How to change voice prompt language	
	7.10	) How to add a new primary headset	
	7.11	l How to reset	
8.	Н	ow to change settings 38	
9.	Su	Support 40	
	9.1	FAQ	
	9.2	How to care for your device	

9.3 Replacement accessories

## Welcome

Thank you for using the Jabra Engage 65. We hope you will enjoy it!

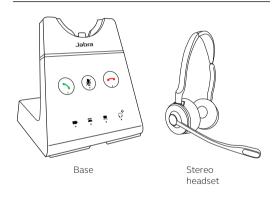
### Jabra Engage 65 features

- Flexible connectivity
  Connect to desk phone and computer
- World's lightest DECT headset 18 grams (convertible)
- Avoid disturbances
   Built-in Busylight
- Use all day long
   Up to 13 hours talk time (stereo/mono)
   Up to 9 hours talk time (convertible)
- Take calls anywhere in the office Up to 150 meters/490 feet range (stereo/mono)
   Up to 100 meters/325 feet range (convertible)
- Secure confidential calls
   DECT AES 256 bit encryption

## 2. What's in the box

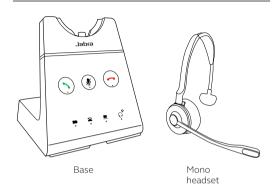
The Jabra Engage 65 comes with one of three different headset styles: stereo, mono, and convertible.

#### 2.1 Stereo variant





### 2.2 Mono variant





### 2.3 Convertible variant



## 3. How to wear

### 3.1 Stereo/Mono headset

The headset can be worn with the microphone on the left or the right.

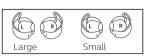


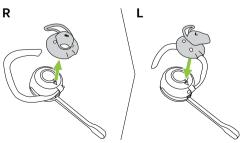
### 3.2 Convertible headset

The headset can be worn on the left or the right ear.



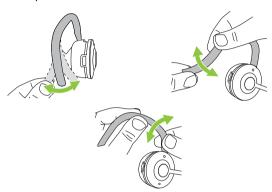
## 3.3 How to change the convertible headset EarGel





## 3.4 How to change the convertible headset EarHook

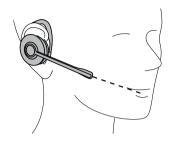
1. Adjust the earhook to fit your specific ear shape.



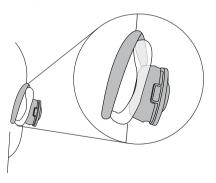
2. Place the headset on your ear.



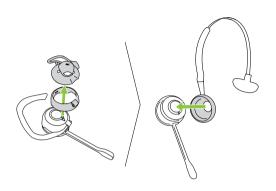
3. Point the microphone towards your mouth.



4. Ensure the earhook is fitted to the back of your ear without a gap. Adjust the earhook if necessary.



## 3.5 How to change the convertible headset wearing style



## 4. First time use

Connect phone and computer cables



Connect to power



Dock and charge the headset



Make a test call to the connected phone



Wear the headset

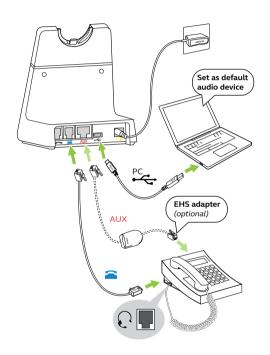


Answer the call on your phone

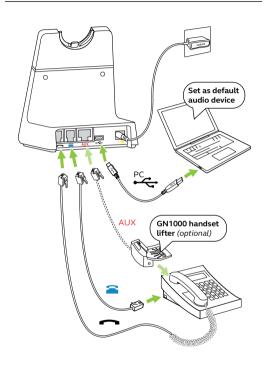
## Your Engage is now ready for use

If you have any difficulties, refer to the user manual.

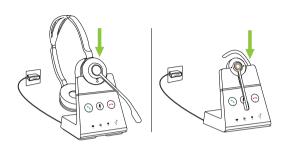
## 4.1 Connect to a desk phone with headset port



## 4.2 Connect to a desk phone without a headset port



## 4.3 Dock and charge the headset



The headset will charge whenever it is docked in a base that is connected to a power supply. The status LED on the headset and the battery icon on the base will pulse to indicate the headset is charging.

The stereo/mono headsets have up to 13 hours of battery, and the convertible headset has up to 9 hours of battery.

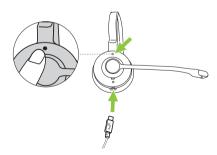
All headsets take approx. 1.5 hours to fast charge to full. 40% of the battery will charge in approx. 30 minutes.

## 4.4 Connect the headset directly to a computer

1. Plug the supplied micro-USB cable into an available USB port on your computer.

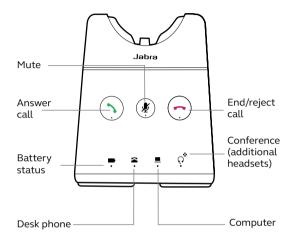


 Press and hold the Volume up button on the headset while at simultaneously plugging the micro-USB cable into the headset. Once the LED on the headset stops flashing green, release the button.

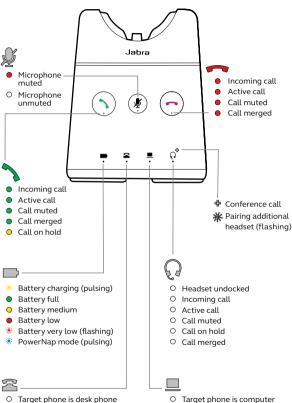


3. The headset can now be selected as as audio playback device on the computer.

## 5. Base overview



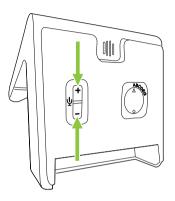
#### 5.1 Base status LFDs



- O Target phone is desk phone
- \* Incoming call on desk phone (flashing)
- Active call on desk phone
- Held call on desk phone

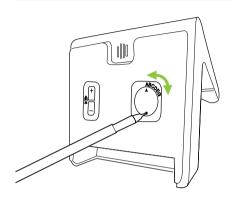
- Incoming call on computer (flashing)
- Active call on computer
- Held call on computer

## 5.2 How to adjust the microphone volume for desk phone calls



To adjust the desk phone microphone volume, press + or — buttons, located on the bottom of the base.

## 5.3 How to find a dial tone for desk phones

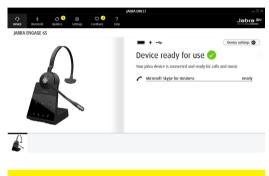


If you cannot hear a dial tone in your desk phone, it may be necessary to adjust the dial tone switch to a different setting.

The dial tone switch is located on the bottom of the base. Use a pointed object to rotate the switch between the different settings, until you do hear a dial tone in the headset. The default setting is A.

## 6. Jabra Direct

Jabra Direct is computer software designed to support, manage, and enable optimal functionality for your Jabra devices.



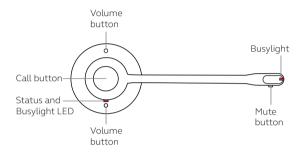
Download via jabra.com/direct

## 6.1 Firmware update

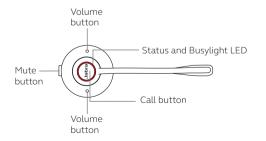
Jabra Direct will notify you when there is a firmware update available.

## 7. How to use

## 7.1 Stereo/Mono headset overview



## 7.2 Convertible headset overview



## 7.3 Basic call usage

	Function	Action
	Power on	Press the <b>Call</b> button on the headset, or undock the headset from the base
ot	Power off	Hold the <b>Call</b> button for 4 seconds
	Answer call	Press the <b>Call</b> button, undock the headset, or tap on the base
	End call	Press the <b>Call</b> button, dock the headset, or tap on the base
	Reject call	Double-press the Call button, or tap •• on the base
	Switch target	Undock the headset and hold the <b>Call</b> button for 1 second
	priorie	Alternatively, hold on the base for 1 second

	Press the <b>Volume</b> buttons.
Adjust volume	The convertible headset uses a motion sensor to detect which button is volume up and which is volume down, depending on the headset orientation
Toggle Busylight	Press both <b>Volume</b> buttons at the same time
Access the Voice-guided settings menu	Hold (3 secs) both <b>Volume</b> buttons at the same time
Mute/un-mute microphone	Press the <b>Mute</b> button (stereo/mono headset)
Mute/un-mute microphone	Press the <b>Mute</b> button (convertible headset)

### 7.4 Merge calls

It is possible to merge an incoming call with a current call.

### To merge calls:

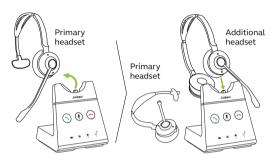
- Hold the Call button (2 secs) on the headset, or press on the base to accept the incoming call. This will place the current call on hold.
- 2. Hold \( \) (2 secs) to merge the calls.

To unmerge the calls, hold \(^\circ\) (2 secs) on the base

To end the merged call, dock the headset or press the **Call** button on the headset.

### Add headset(s) to a conference call

Up to three additional headsets can be connected to one base for conferencing.



- 1. Undock the primary headset.
- 2. Dock an additional headset in the base. It will attempt to pair to the base.
- 3. A voice prompt will play in the primary headset. Press the Call button on the primary headset to accept the additional headset to the conference. The audio will now be shared between headsets.

By default, the additional headset will be muted.

Note: It is possible to use Jabra Engage 75 headsets for conference calls. See section Add headset(s) to a conference call.

## Add headset(s) to a conference call without docking

Up to three additional headsets can be connected to one base, without the need to dock the headsets.

- 1. Undock the primary headset.
- 2. Power off the additional headset by holding the **Call** button for 4 seconds.
- 3. Hold  $\slashed{\$}$  (3 secs) on the base. The conference LED on the base will flash.
- 4. Put the additional headset into pairing mode by holding the **Call** button for 5 seconds until the status LED on the headset flashes blue.
- 5. A voice prompt will play in the primary headset. Press the **Call** button on the primary headset to accept the additional headset to the conference. The audio will now be shared between headsets.

By default, the additional headset will be muted.

Note: It is possible to use Jabra Engage 75 headsets for conference calls.

#### End or leave a conference call

To end the call for all headsets, press the **Call** button on the primary headset, or dock the primary headset in the base.

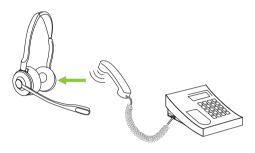
Additional headsets can leave the conference by pressing the **Call** button on the headset, or by docking the additional headset in the primary headset's base (not the additional headset's base). The conference call will continue for all other headsets.

#### Permanent conference mode

By default, the conference will end automatically for all additional headsets when the call ends.

It is possible to continue the conference with the additional headsets until the primary headset is docked, by changing this setting in Jabra Direct.

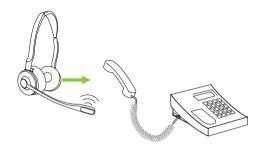
### 7.6 Transfer a call from desk phone to headset



#### To transfer a call:

- 1. Select the desk phone as the target phone on the base.
- 2. Lift the headset from the base, or tap the Call button on the headset. The call audio will transfer from the desk phone handset to the headset. If necessary, press the headset button on the desk phone and do not hang up the handset until the call is finished.

## 7.7 Transfer a call from headset to desk phone



To transfer a call from the headset to a desk phone, lift the desk phone handset and then dock the headset in the base.

The call audio will transfer from the headset to the desk phone if the base is plugged into the handset port on the desk phone, otherwise press the headset button on the desk phone.

## 7.8 Multiple call handling

The headset and base can accept and handle multiple calls at the same time.

Multiple call handling	
Answer incoming call and put current call on hold	Tap on the base
Switch between held call and active call	Tap on the base
Reject incoming call, while on a current call	Tap 🗖 on the base

## 7.9 How to change voice prompt language

There are 5 available languages for the headset voice prompts: English, German, French, Japanese, and Spanish.

### To change language:

- When not on a call, hold both volume buttons (2 secs) on the headset to access the voice-guided settings menu. The first available setting is the voice prompt language.
- 2. Press the **Volume** buttons to cycle through the available languages.
- Press the Call button to accept the language.
- 4. Hold both volume buttons (2 secs) on the headset to exit the voice-guided settings menu. The base will reboot and the new setting will be saved.

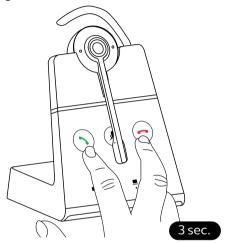
## 7.10 How to add a new primary headset

There are three methods for adding a new primary headset to the base:

- A) If the current primary headset is not within range of the base or is turned off, simply dock the new headset in the base. It will become the primary headset. The conference and headset status LED on the base will flash to indicate the new headset is now the primary headset.
- B) If the current primary headset is within range of the base and is turned on, and the base is not on a call, dock the new headset in the base and hold the **Call** button (1 sec) on the headset until the conference and headset status LED on the base flashes, indicating that it is now the primary headset.
- C) If **Easy pairing** has been enabled in Jabra Direct, and the current primary headset is not on a call, simply dock the new headset in the base. It will become the primary headset. The conference and headset status LED on the base will flash to indicate the new headset is now the primary headset.

#### 7.11 How to reset

Resetting the headset and the base resets all settings.



#### To reset:

- 1. Dock the headset in the base.
- Simultaneously press and hold the Answer call button and the End call button on the base for 3 seconds. The headset and base will reboot and all settings will return to their default values.

The base and headset can also be reset using Jabra Direct.

# 8. How to change settings

Headset and phone settings can be changed using the voice-guided settings menu.

Alternatively, all settings can be changed using Jabra Direct on your computer. Download Jabra Direct at jabra.com/direct.

Jabra Direct at jabra.com/direct.			
Menu Navigation			
	Access the Voice-guided settings menu	Hold (3 secs) both the Volume up and the Volume down button at the same time	
	Cycle through setting options	Press the <b>Volume up</b> or the <b>Volume down</b> button	
	Exit the Voice-guided settings menu	Hold (2 secs) both the Volume up and the Volume down button at the same time	
od	Accept setting option	Press the <b>Call</b> button to accept the announced setting option. You will cycle to the next setting	

Settings		
Voice prompt language	Select the headset voice language from a list of 5 languages	
Voice prompts	Select to enable voice prompts	
Mute reminder tone	Select to use a periodic audio reminder when the microphone is muted	
Desk phone ringtone	Select a ringtone for desk phones	
Desk phone ringtone volume	Select the ringtone volume for desk phones	
Softphone ringtone	Select a ringtone for softphones	
Softphone ringtone volume	Select the ringtone volume for softphones	
Range or density	Select if the base should be optimized for improved range, or improved density	
Hook lifter type	Select the hook lifter type	
Default phone	Select which phone type is the default	

## 9. Support

### 9.1 FAQ

View the FAQs at jabra.com/engage.

## 9.2 How to care for your device

- It is recommended to keep the headset between -5°C and 45°C (23°F and 113°F).
- Do not store the headset for extended periods of time without recharging the battery (max. three months).
- If the headset or base becomes dirty, it is recommended to clean them with a soft, lint-free cloth that has been dampened with clean water.

## 9.3 Replacement accessories

Replacement or additional accessories can be purchased online at jabra.com/accessories.